

Team Management

1. Parent meeting – have one – possible topics could include:
 - Team Goals
 - Coaching Philosophy
 - Behavior – Game / Practice
 - Discipline
 - Playing Time
 - Practices-invite the parents to watch practice
 - Zero Tolerance
2. Team rules and consequences – set expectations at your pre-season parent meeting
3. Parents – they are part of the team too
4. Protocol to address periodic issues – 24 hours after the game or practice?
5. Code of conduct - what are the consequences?
6. Staff responsibilities – assistant coaches and team manager/treasurer
7. Schedules and phone lists - have team manager delegate to a parent (card with player name & number)
8. Game officials –penalty box(s), score sheet & time keeper - have team manager delegate to a parent
9. Equipment check – mouth guards, neck guards, etc.
10. American Development Model (ADM)

Game Management

Pre-Game

1. Arrival time – players/staff
2. Roles of staff - delegate when necessary
3. Dressing room – key, locate, clean
4. Greet and direct players and parents when they come
5. Follow a routine and have rules for sticks, bags etc.
6. Meet opposing coaches and officials if possible
7. Prepare game sheet
8. Staff meeting – game plan, key focus points (scouting reports)
9. Monitor dressing room regularly
10. Decide how players and staff will be arranged in the box
11. Pre-Game Talk

Game

1. Meet with Officials... sportsmanship, fee, guidelines
2. Check box for safety issues...debris, sticks, water, first aid
3. Be positive, enthusiastic but controlled...role model
4. Focus on your role as a coach, manager, teacher, leader...try not to be just a cheerleader
5. Have clear plan/responsibilities for assistant coaches (seek their input)
6. Be attentive to the feelings and moods of your athletes
7. Keep the players bench safe and positive be firm, but fair...challenge your players
8. Provide positive, but specific, feedback – players must be able to do something with the information you provide – they usually know when they did something wrong – how can they correct it?
9. Be aware of the game plan... adjust as needed

Post Game

1. Conclude the game on a positive note
2. Sportsmanship – when the game is over, it is over - no blaming referees or players, no excuses
3. Be aware of problem areas needing resolution
4. Meet with team to review performance and set future goals – try to relate progress to next game or practice (have team assess their performance)
5. Make three positive statements before being critical. Finish with positive comments
6. Concentrate on goals – small steps to improvement
7. Remind team of next meeting (game, practice etc.)